

**Human Services Levy Review Committee Meeting Minutes for
The Franklin County Office on Aging (FCOA)
March 17, 2022**

The Human Services Levy Review Committee (HSLRC) meeting was called to order on Thursday, March 17, 2022, at 11:05 A.M.

ROLL CALL

- HSLRC members present: Jerry Friedman; Rose Handon, Ph.D.; and Zachary Talarek, Director, Office of Management and Budget.
- HSLRC members absent: Mike Curtin; Jesse Hemphill; and Jim Bowman.
- Clerk's Office: Brittany A. Razek, Clerk to the Board of Commissioners & Director of Community Appointments.
- Office of Management and Budget (OMB): Rachel Buske, Budget Analyst 2; and Madeline Gresham, Budget Analyst 1.
- Office of Franklin County Commissioner Erica C. Crawley, Board President: Moriah Lieberman, Policy Director.
- A committee quorum was not present.

OVERVIEW OF MEETING AGENDA AND HISTORICAL EXPENDITURES

Ms. Buske walked the Committee through the meeting agenda. She explained that the main purpose of the meeting was for the Committee to share their thoughts and impressions on the FCOA Levy Presentation and factbook, concerning FCOA's request that a five-year 1.75 mill renewal be placed on the November 2022 ballot.

The Committee reviewed and discussed the revenue and expenditures, and other budget related items from the last levy cycle through present, including the impacts from the COVID-19 pandemic. It was noted that continued monitoring would be necessary through the next cycle.

She stated that Committee members should raise any follow-up questions that they have for FCOA, and OMB staff will compile them after the meeting and send them to the agency. FCOA will provide written responses to the HSLRC prior to the April 7th meeting, where FCOA staff will meet with the Committee to go over their responses and any additional questions.

HSLRC REVIEW OF THE 2022 OFFICE ON AGING LEVY REQUEST

A robust discussion ensued regarding the 2022 Office on Aging levy request.

The questions developed by the Committee and staff are included in the Appendix which begins on the page 3.

NEXT STEPS—OMB

The Committee tabled the election of the HSLRC Chairperson and the approval of the March 3rd meeting minutes until the next meeting due to the lack of a quorum.

Ms. Buske announced that OMB will compile the questions and send them to FCOA. Once FCOA sends their written responses, the packet will be sent to the Committee. FCOA will be at the April 7, 2022 meeting for a follow-up discussion with the Committee.

CLOSING REMARKS

FCOA will meet with the HSLRC again on Thursday, April 7, 2022, for further discussion related to the levy request.

With no further business before the committee, a motion was made and seconded to adjourn. The meeting was adjourned at 12:05 P.M.

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These minutes are a general summary of the Human Services Levy Review Committee meeting of Thursday, March 17, 2022.

Submitted by:

Brittany A. Razek,
Clerk to the Board of Commissioners &
Director of Community Appointments

Appendix - HSLRC Follow-up Questions for the Office on Aging 3-17-22

Revenue and Expenditures

1. Social Services spending has been relatively flat during the current cycle but is projected to be over 5% on average during the next cycle. This increase appears high, particularly as the number of clients has increased from 2018-2022 without increasing costs. Please explain.

Service Delivery

2. Please explain in more detail the request for 6 additional caseworkers and 1 supervisor and what the Hospital Care Transition team will do.
3. What is the average caseload per caseworker?
4. The report states that free home delivered meals are being provided for 2022. Is this means tested at all? Is there a plan already for 2023?
5. Since you began your focused outreach campaign (and home delivered meals) in specific zip codes (43204, 43207, 43224) where poverty levels are high, have you seen an increased interest in other FCSO supported services? Please explain. Also, have you targeted other areas for other types of services?
6. How do you work with the state to ensure continuous monitoring and feedback based on trends for the next levy cycle (in terms of Covid-19 and other issues)?
7. Are you able to determine recipients' healthcare status (Medicaid, Medicare, VA, etc.) to determine appropriate payor? Have you looked into financing opportunities such as for research and other areas based on the clientele and their status? Do hospitals ever pay for services?
8. Do you have an established timeline for when you plan to introduce new initiatives discussed in the factbook? What is the vision moving forward to position the agency to continue to be successful? Please explain.
9. How many incidents have you had involving emergency response devices over the past cycle? Can you provide the percentage of devices that are actually used in emergencies? Does the use of the device inform overall care decisions for patients (i.e., change risk status, lead to other interventions, etc.)?

Performance and Evaluation

10. Do you have a methodology in place to measure the efficiency of how cases are managed? If yes, please explain.

11. What metrics are being used to evaluate clients and are you able to move clients to a lower risk level based on successful services?
12. Please describe the process for how you revised the sliding fee scale. Were there any national or state formulas or best practices utilized?
13. The agency's stated goal benchmark is 15% or fewer participants disenrolling due to placement in a nursing home. Please provide 5 years of actual disenrollment data.
14. How do you evaluate the success of your current initiatives, i.e., how are they working and when do you end initiatives if they appear to be unsuccessful?