

**Human Services Levy Review Committee Meeting Minutes for
The Franklin County Office on Aging
April 21, 2022**

CALL TO ORDER

The Human Services Levy Review Committee (HSLRC) meeting was called to order on Thursday, April 21, 2022, at 11:05 A.M.

ROLL CALL

- HSLRC members present: Jim Bowman; Jerry Friedman, Chair; Rose Handon, Ph.D.; and Zachary Talarek, Director, Office of Management and Budget.
- Office of Franklin County Commissioner Erica C. Crawley, Board President: Moriah Lieberman, Policy Director.
- Office of Management and Budget (OMB): Rachel Buske, Budget Analyst 2; and Madeline Gresham, Budget Analyst 1.

INTRODUCTION

Ms. Buske announced that the main purpose of the meeting was to discuss the 2022 FCOA levy request and allow the Committee to discuss its recommendations.

OVERVIEW OF THE FRANKLIN COUNTY ANNUAL BUDGET PROCESS

Ms. Buske walked the Committee through the budget process, using the 2022 Approved Budget Brief for the Office on Aging as a guide. She explained that OMB and County Administration has a two faceted approach to reviewing budgets for the levy agencies. Each budget is considered as its own yearly budget, but it is always compared to the Levy Plan. This comparison allows the County to continue to track revenue and expenditures against the plan and determine why there are deviations to the plan to ensure that the agency will be able to end its cycle with the recommended cash balance. Even with a large cash balance, however, yearly revenue and expenditures need to be fiscally prudent on a standalone basis.

Ms. Buske also reviewed the other sections of the budget brief and she and Mr. Talarek answered the additional questions that the Committee had. The Committee had further questions on topics such as the organizational structure of the Franklin County government, how OMB tracks the performance of agencies, and past levy requests.

DISCUSSION ON THE LEVY REQUEST

The Committee reviewed the responses provided by FCOA that were developed at the previous meeting and drafted more questions to send to FCOA for their responses prior to the next HSLRC meeting.

The questions developed by the Committee and staff are included in the Appendix on page three.

Ms. Buske walked the Committee through the financials in the FCOA levy request. They discussed the sliding fee scale that has been revised and its impact on revenue and service delivery.

The Committee agreed that the 5-year 1.75 mill levy renewal as requested by FCOA was reasonable. The Committee and staff discussed which programmatic recommendations they wanted to include in the levy report.

HSLRC MEETING SCHEDULE – REVISED TIMELINE

The Committee decided to move the May 5th meeting to May 13th and asked that OMB draft the levy report in the meantime.

NEXT STEPS – OMB

OMB will draft the 2022 FCOA levy report and send it to the Committee on May 6th.

CLOSING REMARKS

Mr. Friedman asked that Committee members reach out to OMB if they have additional recommendations for the report.

A motion to adjourn the HSLRC meeting was made by Mr. Curtin and seconded by Mr. Bowman. With no further business before the committee, the meeting was adjourned at 12:23 P.M.

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These minutes are a general summary of the Human Services Levy Review Committee meeting of Thursday, April 21, 2022.

Submitted by:

Rachel Buske, OMB

Appendix – HSLRC Follow-up Questions for the Office on Aging 4-21-22

1. FCOA has reported that 64% of Senior Options team members are certified as I&R Specialists in Aging and Disabilities. How does this percentage compare to prior years or similar agencies? Is there an agency goal?
2. The response to Question #4 from the Follow-up Questions for 4-8-22 references a graph that was not included. Please provide the graph.
3. The average cost to provide services to one client is \$3,511. Please provide the median cost of serving clients.
4. Does FCOA routinely work with assigned Power of Attorneys to gather feedback and determine client needs? Are they involved in the process in terms of follow-up, even if FCOA is communicating with the client directly?
5. Please provide more information on the Quality Control process for in-home services. How do you evaluate contractors to ensure they are successfully providing services and keeping residents safe?
6. FCOA has stated that it has established a connection with Mt. Carmel Hospital. Is this a new connection or a revised connection? Please explain.
7. Is FCOA working with Managed Care Organizations in addition to hospitals, in terms of coordination? Are MCOs included in the process to wrap around and streamline services and considered in terms of 3rd party liabilities?