



Franklin County

**BOARD OF
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Catalyst Grant Questions and Answers

March 18, 2019

Question 1: The text box appears to take as much text as one wishes to enter, going below the visibility line of the box. So, are you saying stop entry when the text reaches the bottom of the box (because one would have to manually scroll in order to see what's written below)?

Response: Please stop entering text at the bottom of the box because when you print the hard copies, there will actually be limited space.

Question 2: If the person applying for the grant has a fiscal Sponsor, does the sponsor's information go on the application or the agency being sponsored?

Response: Please enter the applicant organization's name on the application. Please address the fact that there is a Fiscal Sponsor in the Budget Narrative. Please be sure to identify the fiscal agent as well.

Question 3: How is the question "How will the requested funding be used?" different from "Please provide a detailed project narrative explaining each line item for which County funding is requested?" and is this question a budget narrative?

Response: The first question is broader in scope. For example, the funding will be used to support and expand the XYZ program...The second question is the budget narrative. Every item listed in the budget should be explained in that narrative.

Question 4: Is page two of the application packet considered the "one page executive summary" that's mentioned in the attachment section?

Response: The executive summary is supposed to be a separate one-page document that you create.

Question 5: Is page ten of the application packet considered the "current agency operating budget" that's mentioned in the attachment section?

Response: The program/project budget is entered on page 10. The attachment is the agency's current operating budget for the organization as a whole.

Question 6: Does this grant cover acquisition of housing?

Response: You may not use grant funding to purchase homes.



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Question 7: Please confirm that administrative costs should be capped at 5%?

Response: Administrative costs should be capped at 5%

Question 8: Is an organization able to submit more than one application?

Response: Yes, an organization has the ability to submit more than one application

Question 9: Is there a predetermined amount of the \$1.5 million allocated to each of the four program content areas?

Response: No, there has been no set amount allocated to each of the four program content areas.

Question 10: Can the request be made for supporting an existing program?

Response: The intent is to invest in new and innovative programs. This would include the expansion of existing programs.

Question 11: What if an organization does not have audited financial statements?

Response: In the case your organization does not have audited financial statements, please include an attachment explaining why an audited financial statement is not available.

Question 12: How will funding be allocated if an organization receives a catalyst grant award?

Response: Upon approval of the contract and submission of an invoice, an organization would receive 50% of the award amount. The remaining 50% will be released upon submission and review of the mid-year report and submission of an invoice.

Question 13: Will partial awards be made?

Response: It is possible that an organization may be awarded partial funding.