

Mission

The mission of the Sanitary Engineering Department is to provide safe and reliable water and sewer services to the residents of Franklin County in such a way that protects the environment and the health of Franklin County residents.

Strategic Focus

Primary Initiative: Water Distribution System Updates - Evaluate and implement plans necessary to upscale and/or replace portions of the water distribution systems.

Primary Issue: Age of current water/ sewer infrastructure - Most of the water and/or sewer assets are either close to or past operational life and need to be replaced/rehabilitated. - The Department continues to prioritize weakest areas and replace as necessary.

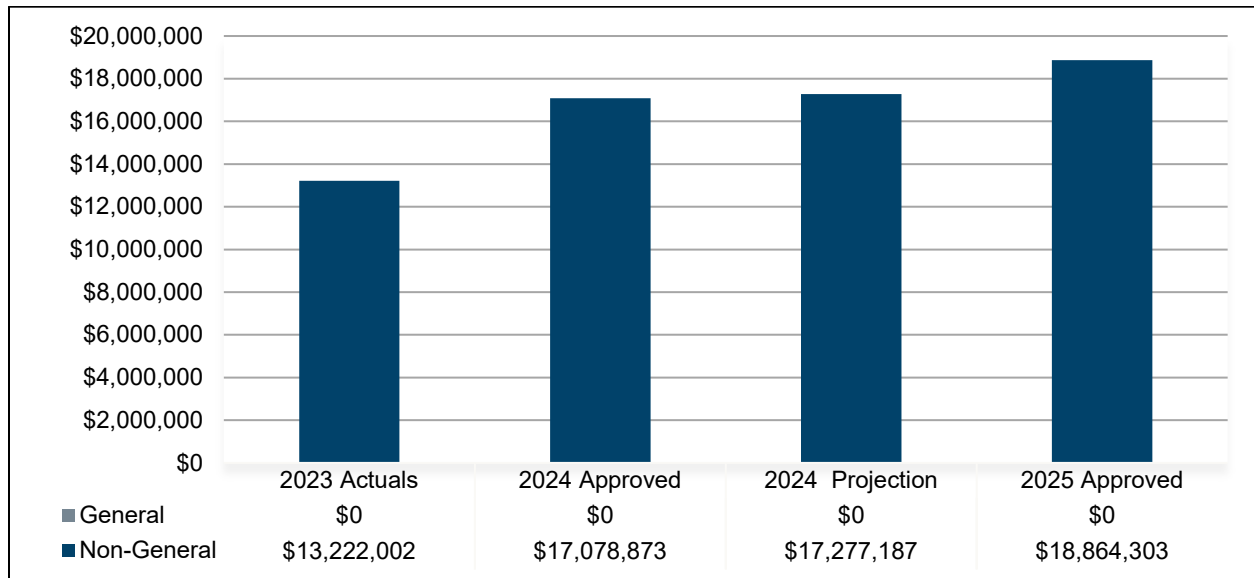
Performance Spotlight

Measure: Number of customers enrolled in the low-income water and sewer discount program

Program: Sewer Delivery

About this measure		Why it is important	
The Sanitary Engineering Department tracks the number of customers enrolled in the low-income water and sewer discount program (enrolled in a qualified program or earning 150% or below the federal poverty level). The program provides a 20% discount on water and sewer usage charges for eligible participants. This measure counts the number of customers enrolled at the end of each calendar year.		The ultimate goal of the water and sewer discount program is to reduce the financial burden on low-income families so they have a better quality of life.	
What is being done			
The water and sewer discount program supports goal #6 of the Rise Together: A Blueprint for Reducing Poverty in Franklin County. This program enables more families at or near poverty to afford quality housing and reduces the percentage of housing-cost burdened families associated with utility costs. All water and/or sewer bills contain short messages about this program and how to contact the Department for more information as well as an application. Once per year, the Department also includes the application in the water and/or sewer billing. When customers call to inquire about their account, staff ask if they would like additional information about the program.			
2023 Actual	2024 Budget	2024 Projected	2025 Budget
134	140	125	140

Budget Summary – Revenues



Primary Revenue Sources by Fund Type

Fund Type	Fund Name (Number)	Primary Revenue Sources
General	None	N/A
Special	None	N/A
Debt	None	N/A
Capital	None	N/A
Enterprise /Internal	<ul style="list-style-type: none"> • Water Fund (5052) • Sewer Fund (5053) • Capital Improvements - Water Fund (5056) • Capital Improvements - Sewer Fund (5057) 	<ul style="list-style-type: none"> • Water and sewer fees collected from residents and businesses that connect to the water and sewer lines • Sanitary sewer bond proceeds • Loans from Ohio Public Works Commission (OPWC) and Ohio Water Development Authority (OWDA)

Comparison: 2024 Approved to 2024 Projection

	2024 Approved	2024 Projection	Variance \$	%
General Fund	\$0	\$0	\$0	N/A
Non-General Fund	\$17,078,873	\$17,277,187	\$198,314	1.2%
Total	\$17,078,873	\$17,277,187	\$198,314	1.2%

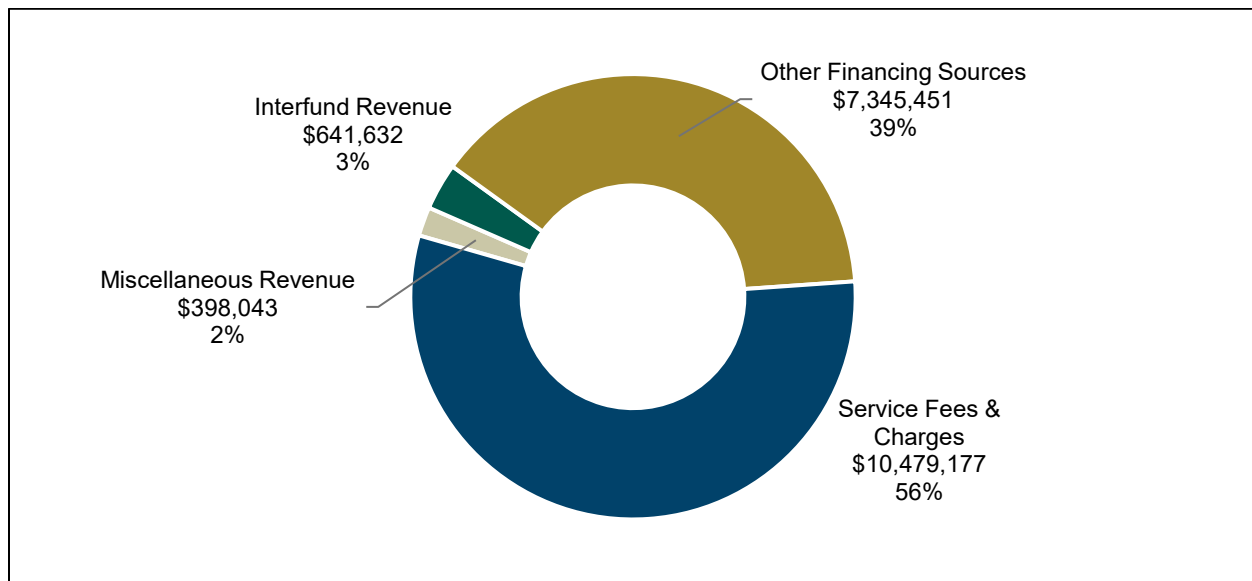
The variance from the 2024 Approved Budget to the 2024 Projection is primarily attributed to higher than anticipated transfers from the General Fund mostly offset by lower than anticipated loan proceeds associated with the timing of projects in the water and sewer capital improvement funds.

Comparison: 2024 Approved to 2025 Approved

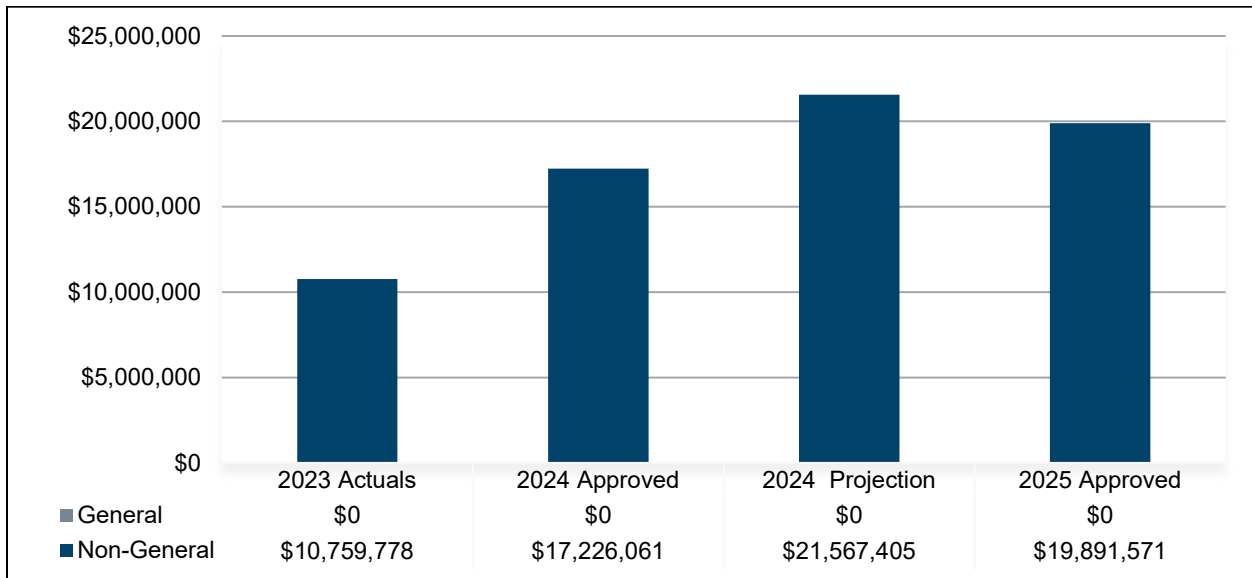
	2024 Approved	2025 Approved	Variance \$	%
General Fund	\$0	\$0	\$0	N/A
Non-General Fund	\$17,078,873	\$18,864,303	\$1,785,430	10.5%
Total	\$17,078,873	\$18,864,303	\$1,785,430	10.5%

The variance from the 2024 Approved Budget to the 2025 Approved Budget is primarily attributed to an increase in loan-funded capital projects (partially offset by a decrease in transfers from the General Fund) as well as an increase in water and sewer receipts in the Sanitary Engineering operating funds.

**2025 Approved Budget
Revenues by Category**



Budget Summary – Expenditures



Significant items in the 2025 Approved Budget

Object Code	Budgeted Amount	% of Budget
PERSONAL SERVICES & FRINGE	\$1,687,552	8.5%
WATER/SEWER LINES	\$7,987,083	40.2%
WATER & SEWER	\$6,584,307	33.1%
LOAN PRINCIPAL	\$2,094,820	10.5%
ELECTRICITY	\$147,200	0.7%
IT DATA PROCESSING SERVICES	\$118,928	0.6%
MINOR TOOLS, EQUIP, HARDWARE	\$106,140	0.5%
LOAN INTEREST	\$96,032	0.5%
WATER METERS - RESIDENTIAL	\$93,900	0.5%
FUND TRANSFERS-DEBT SERVICE	\$89,200	0.4%
<i>Other</i>	\$886,409	4.5%
Total	\$19,891,571	100.0%

Comparison: 2024 Approved to 2024 Projection

	2024 Approved	2024 Projection	Variance \$	%
General Fund	\$0	\$0	\$0	N/A
Non-General Fund	\$17,226,061	\$21,567,405	\$4,341,344	25.2%
Total	\$17,226,061	\$21,567,405	\$4,341,344	25.2%

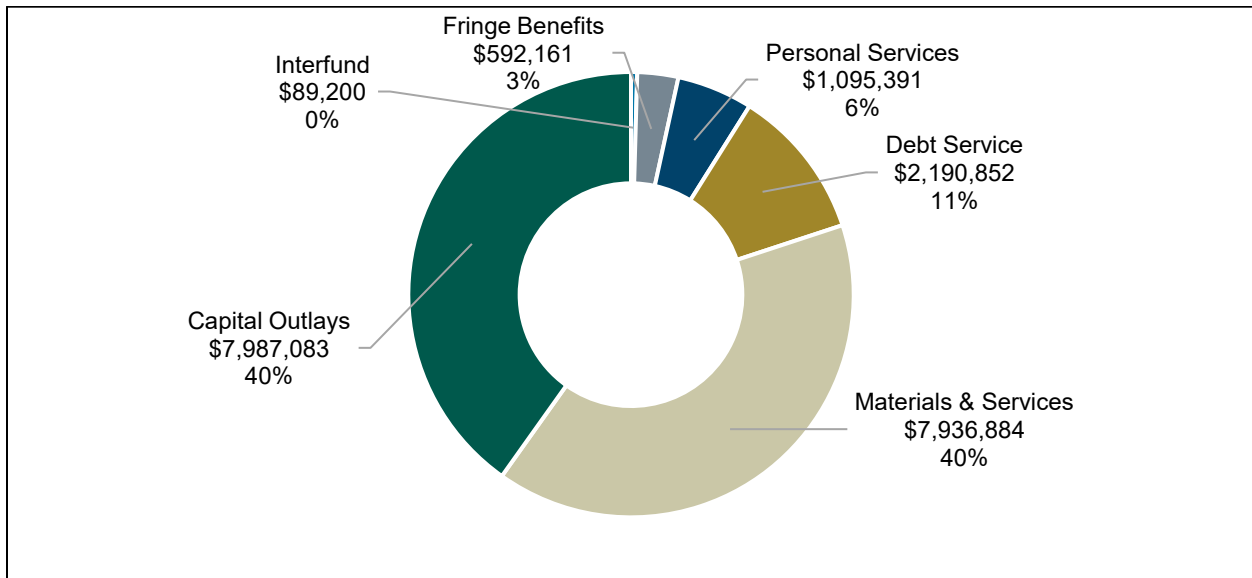
The variance from the 2024 Approved Budget to the 2024 Projection is primarily attributed to the completion of the Kanawha-Rosslyn project in 2024 rather than 2025 as originally anticipated.

Comparison: 2024 Approved to 2025 Approved

	2024 Approved	2025 Approved	Variance \$	%
General Fund	\$0	\$0	\$0	N/A
Non-General Fund	\$17,226,061	\$19,891,571	\$2,665,510	15.5%
Total	\$17,226,061	\$19,891,571	\$2,665,510	15.5%

The variance from the 2024 Approved Budget to the 2025 Approved Budget is primarily attributed to an increase in Capital Outlays due to the timing of projects in the Water and Sewer Capital Improvement Funds as well as an increase in water and sewer expenses in the Sanitary Engineering operating funds.

**2025 Approved Budget
Expenditures by Category**



Budget Summary – FTEs

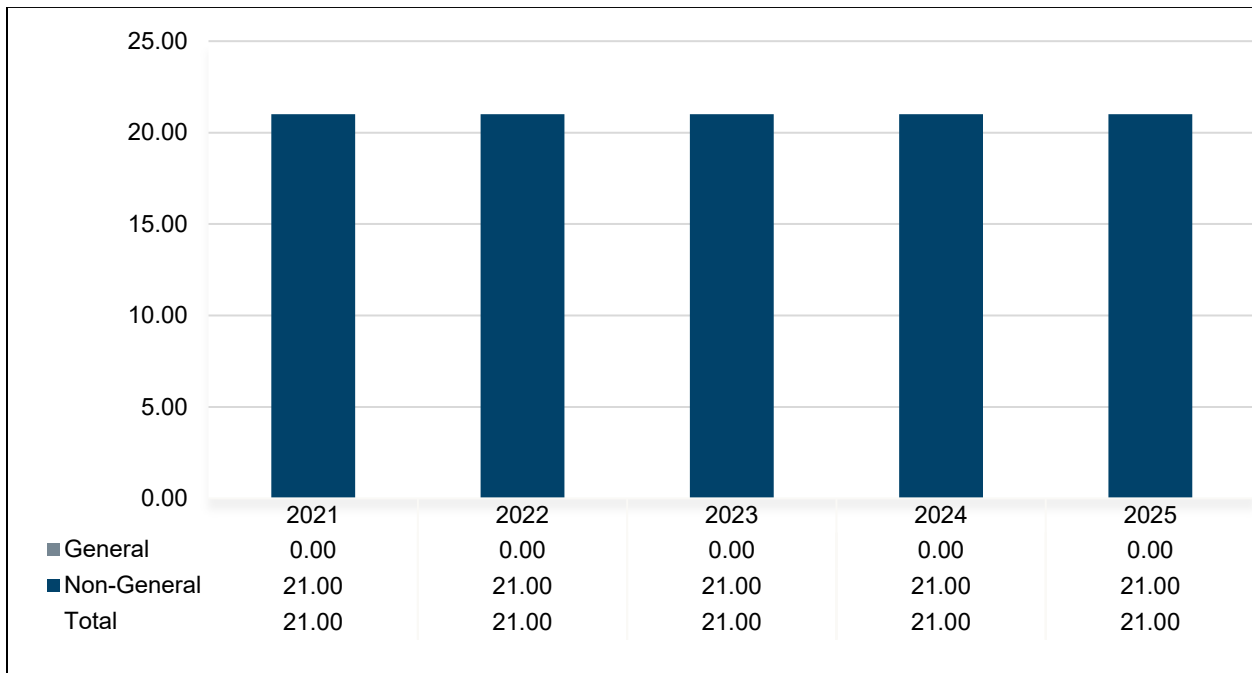
	2024 Budget	2025 Approved	Approved Budget as % of Total FTEs
General Fund	0.00	0.00	0.0%
Non-General Fund	21.00	21.00	100.0%
Total Agency FTEs	21.00	21.00	100.0%

There is no change in the number of FTEs from the 2024 Budget to the 2025 Approved Budget.

New Positions

Position Title	# of Positions	Annual Salary	Source
<i>None</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>

Budgeted FTE History



Vacancy Credit

The vacancy credit process is designed to more accurately reflect the expenditures for Salaries & Wages and Fringe Benefits within the agency budget request. The calculations for the budget process begin with funding all approved positions for the entire year excluding new positions contained in a Request for Results. Vacancy credits take into account that not all approved positions will be filled for the entire year. The methodology historically used to estimate an agency’s vacancy credit utilizes a four-year history of unused personnel budgets to determine an appropriate percentage of Salaries & Wages and Fringe Benefits that will likely remain unspent at the end of the year. However, vacancy credits may vary from the four-year average due to staffing trends or the number of positions supported within a fund. Vacancy Credits may also differ between Salaries & Wages and Fringe Benefits due to the timing and fixed amount charged for healthcare.

Salaries & Wages

	2024 Budget	Four-year Average	2025 Approved	2025 Credit	2025 FTEs
Water Fund	14.4%	25.6%	17.0%	(\$58,559)	6.00
Sewer Fund	12.5%	23.5%	15.0%	(\$135,772)	15.00

Fringe Benefits

	2024 Budget	Four-year Average	2025 Approved	2025 Credit	2025 FTEs
Water Fund	13.1%	25.6%	18.0%	(\$37,828)	6.00
Sewer Fund	11.8%	33.1%	16.0%	(\$84,658)	15.00

Sewer Delivery

Program Purpose

The purpose of the Sewer Delivery Program is to provide for the treatment of wastewater for our Franklin County customers so they can benefit from an off-site wastewater treatment system.

Primary Services

- Administer sewer service sales including billing and payment receipt
- Issue sewer permits and conduct permit inspections
- Complete sewer infrastructure installation, hook-up, and repairs

Program Budget Overview

	2024	2025	Variance	
	Approved	Approved	\$	%
Personal Services	\$794,547	\$801,281	\$6,734	0.8%
Fringe Benefits	\$443,782	\$427,078	(\$16,704)	-3.8%
Materials & Services	\$4,424,603	\$5,346,897	\$922,294	20.8%
Capital Outlays	\$6,262,186	\$7,470,451	\$1,208,265	19.3%
Debt Service	\$1,366,980	\$1,552,859	\$185,879	13.6%
Interfund	\$89,200	\$89,200	\$0	0.0%
Total Expenditures	\$13,381,298	\$15,687,766	\$2,306,468	17.2%

Funding Source

- Sewer Fund
- Capital Improvements - Sewer Fund

Core Principle and Linkage

Promote Good Stewardship of Natural Resources, Environmental Sustainability, & Civic Engagement

Through the successful delivery of program outputs and achievement of program outcomes, customers and Franklin County residents have access to safe and reliable sewer services that protect public health, ensures the sustainability of existing water sources and enables access to drinking water for all Franklin County residents that is safe and free of contaminants.

Water Delivery

Program Purpose

The purpose of the Water Delivery Program is to provide a source of safe and reliable water to our Franklin County customers.

Primary Services

- Administer water service sales including billing and payment receipt
- Issue water permits and conduct permit inspections
- Complete water infrastructure installation, hook-up, and repairs

Program Budget Overview

	2024 Approved	2025 Approved	Variance	
			\$	%
Personal Services	\$293,096	\$294,110	\$1,014	0.3%
Fringe Benefits	\$173,465	\$165,083	(\$8,382)	-4.8%
Materials & Services	\$2,266,210	\$2,589,987	\$323,777	14.3%
Capital Outlays	\$507,453	\$516,632	\$9,179	1.8%
Debt Service	\$604,539	\$637,993	\$33,454	5.5%
Total Expenditures	\$3,844,763	\$4,203,805	\$359,042	9.3%

Funding Source

- Water Fund
- Capital Improvements - Water Fund

Core Principle and Linkage

Promote Good Stewardship of Natural Resources, Environmental Sustainability, & Civic Engagement

Through the successful delivery of program outputs and achievement of program outcomes, customers and Franklin County residents have access to safe and reliable water services that protect public health and ensure the sustainability of existing water sources.