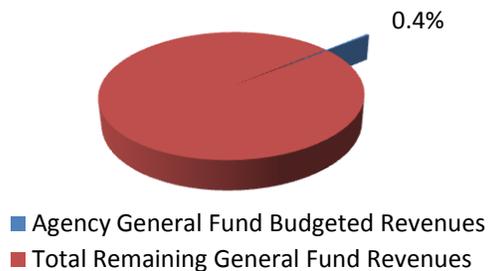
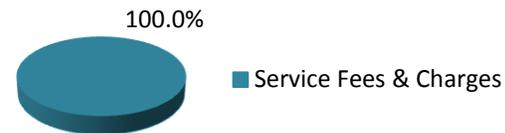


General Fund Analysis

Share of Total County Revenue

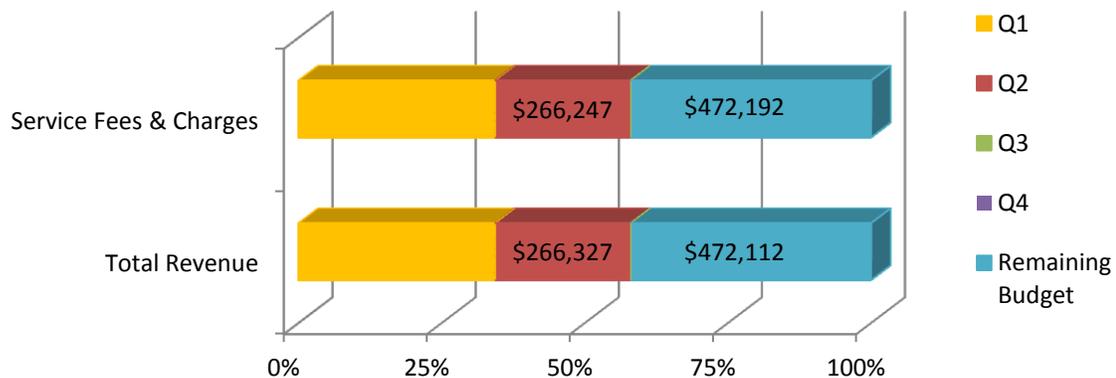


Agency Budgeted Revenues By Source



- The General Fund revenue for General Services is estimated to be **\$1,124,400** for 2012, which is **0.4%** of the total budgeted revenue for the General Fund.
- The main sources of General Fund revenue for General Services are: charges to non-general fund agencies for goods and services provided through the Mail Services, Graphic Arts, Vehicle Maintenance, and Fuel Management programs.

General Fund - Revenue



	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	YTD	Total*
Prior Year Actuals	\$223,523	\$278,187	\$295,595	\$312,893	\$501,710	\$1,110,198
Current Year Actuals	\$385,961	\$266,327			\$652,288	\$1,124,400

* Current year total represents revised budget.

- Second quarter revenue of **\$266,327** represents **23.7%** of the amount budgeted for the year. YTD revenue of **\$652,288** represents **58.0%** of the amount budgeted for the year.

- For the 2nd quarter nearly all revenue is derived from Interfund Services and Charges, which is within the Service Fees & Charges category. Each of the four major sources of Interfund Services and Charges (Graphic Arts, Mail Services, Vehicle Maintenance, and Fuel Management) were above 50% of the amount budgeted for the year.

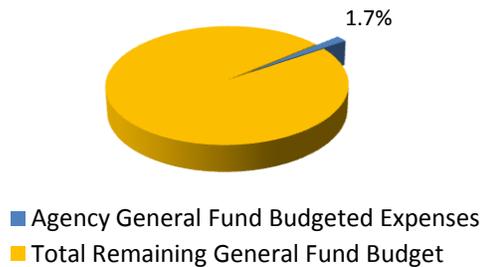
General Services--Service Fees and Charges 2012

Program	2012 Rev. Budget	50% of Budget	YTD Revenue	Variance
Graphic Arts	\$100,000	\$50,000	\$87,303	\$37,303
Mail Services	\$670,000	\$335,000	\$368,295	\$33,295
Vehicle Maintenance	\$70,000	\$35,000	\$39,293	\$4,293
Fuel Management	\$259,400	\$129,700	\$149,900	\$20,200
TOTAL	\$1,099,400	\$549,700	\$644,790	\$95,090

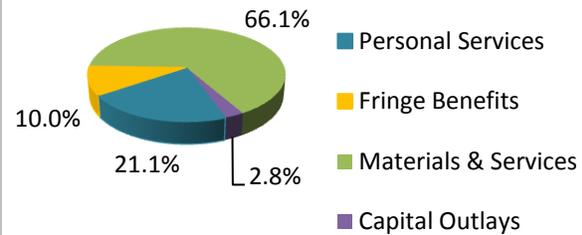
- The variance in Graphic Arts is due largely to an increase in the volume of work for the Board of Elections, the Auditor - Real Estate, the Department of Job and Family Services, and Children Services.
- The variance in Mail Services is due largely to an increase in the volume of services for the Department of Job and Family Services, the Auditor - Real Estate, and Children Services.
- The variance in Fuel Management is mostly due to the timing of payments from agencies for fuel dispensed in 2011. There was also a small increase in charges to non-General Fund agencies that was not anticipated in the budget.

General Fund Analysis

Share of Total County Expenses

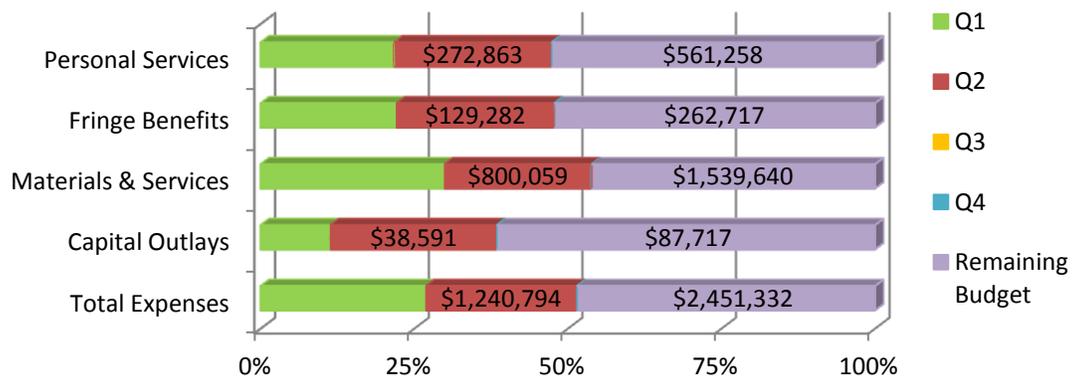


Agency Budgeted Expenses By Type



- The General Fund expenditures for General Services are estimated to be **\$5,049,072** for 2012, which is **1.7%** of the total budgeted expenditures for the General Fund.

General Fund - Expenses



	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	YTD	Total*
Prior Year Actuals	\$1,092,013	\$1,534,746	\$1,276,016	\$1,349,594	\$2,626,759	\$5,252,369
Current Year Actuals	\$1,356,946	\$1,240,794			\$2,597,740	\$5,049,072

* Current year total represents revised budget.

- Second quarter expenditures of **\$1,240,794** represent **24.6%** of the budgeted amount for the year. YTD expenditures of **\$2,597,740** represent **51.5%** of the amount budgeted for the year.
- Through the 2nd quarter, all expenditure categories were below 50% of budget except Materials and Services, which had expenditures that were 53.9% of the amount budgeted for the year.

- Within Materials & Services, expenditures for the three largest components (Postal Services, Gasoline & Other Fuels, and Motor Vehicle Repair Parts & Accessories) are shown in the table below:

General Services--2012 Expenditures for Three Largest M & S Objects

Object	2012 Rev. Budget	50% of Budget	YTD Expenditure	Variance
Postal Services	\$1,736,024	\$868,012	\$999,232	(\$131,220)
Gasoline & Other Fuels	\$1,202,253	\$601,127	\$608,411	(\$7,285)
MV Repair Parts & Acc.	\$92,900	\$46,450	\$36,760	\$9,690
TOTAL	\$3,031,177	\$1,515,588	\$1,644,404	(\$128,816)

- The agency anticipates that while expenditures for postal services will exceed the appropriation, the amount in the Commissioners' Reserves (\$140,000) designated for postal services will be sufficient to cover any overages.
- The agency anticipates that if fuel costs stay at the present level, it is likely that expenditures will exceed the appropriation. However, the amount in the Commissioners' Reserves (\$70,000) designated for fuel costs will likely be sufficient to cover the overage. OMB will closely monitor expenditures in both of these areas.
- Expenditures within Capital Outlays are under 50% of budget due to the timing of the purchase of a replacement diagnostic scanner in the Vehicle Maintenance program (which will occur later in the year).

General Fund Analysis

Personal Services

<u>Quarter</u>	<u>Agency Budget</u>	<u>Actual Expenditures</u>	<u>% of Budget Expended</u>
1st Quarter	\$245,932	\$231,585	94.2%
2nd Quarter	\$286,921	\$272,863	95.1%
3rd Quarter	\$245,932		
4th Quarter	\$286,921		
Total	\$1,065,706	\$504,448	47.3%

- There were thirteen pay periods as of the 2nd quarter, which would equate to 50.0% of budget. There were no significant variances in Personal Services expenditures during this quarter.

Budget Corrective Items

Approved

- Resolution No. 0302-12 authorized a transfer of General Fund appropriations from the Commissioners' Contingency in the amount of \$54,059 to offset the cost of a new full-time position and new equipment to meet additional demand from the printing of service copies for cases filed in the County's eFiling System.
- Resolution No. 0411-12 authorized a General Fund transfer of appropriations from the Commissioners' Reserves in the amount of \$802,520 to various County offices for a 1% salary and wage increase for non-bargaining employees. The total amount transferred to Personal Services and Fringe Benefits for General Services was \$4,828.

Pending

- A transfer of the appropriations set aside in the Commissioners' Reserves for postal services and fuel costs will likely be required before the end of the year. OMB will work closely with the agency to monitor these expenditures, and it is expected that any adjustment would not be made until the 4th quarter.

Not Recommended

- There have been no requests for budget adjustments not approved to date.

Additional Budget Analysis and Budget Recommendations

- As a result of the printing of the service copies for cases filed in the County's eFiling System, the agency expects a decrease in postage costs by utilizing two-sided printing for the service copies.