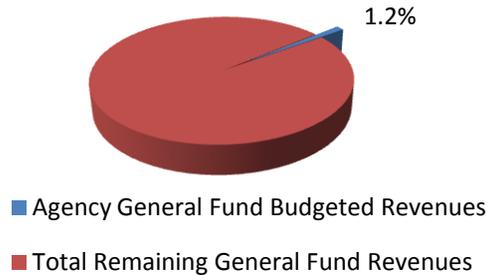
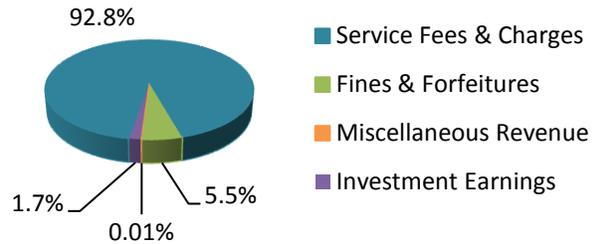


### General Fund Analysis

**Share of Total County Revenue**

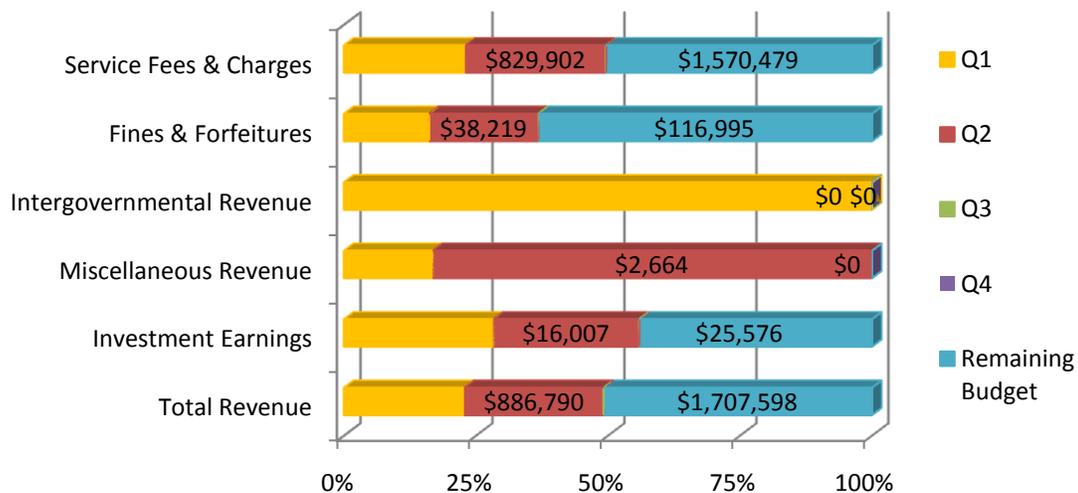


**Agency Budgeted Revenues By Source**



- The General Fund revenue for the Clerk of Courts is estimated to be **\$3,359,800** for 2011, which is 1.2% of the total budgeted revenue for the General Fund.
- The main sources of General Fund revenue for the Clerk of Courts are fees paid for each filing in the Clerk's office. All Clerk of Court fees are set by Ohio Revised Code and are at the maximum levels. Other General Fund sources of revenue are from Franklin County Child Support Enforcement Agency, fines and forfeitures, and interest earned on outside accounts.

### General Fund - Revenue



	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	YTD	Total*
Prior Year Actuals	\$839,316	\$951,582	\$925,300	\$884,517	\$1,790,898	\$3,600,715
Current Year Actuals	\$765,412	\$886,790			\$1,652,202	\$3,359,800

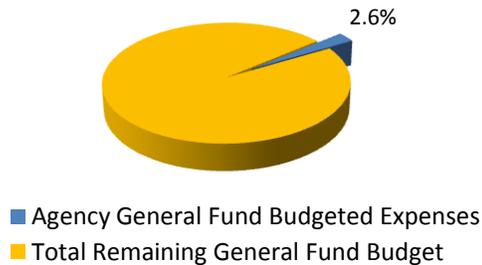
\* Current year total represents revised budget.

- Second quarter revenues of **\$886,790** represent 26.4% of the budgeted amount for the year. YTD revenues of **\$1,652,202** represent 49.2% of the budgeted amount for the year.

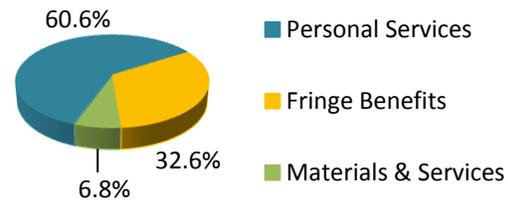
- Service Fees & Charges and Fines & Forfeitures are below the established benchmark for the 2<sup>nd</sup> quarter, however, the Clerk anticipates revenues will align with budget by year end.
- Intergovernmental Revenues were collected in full in 1<sup>st</sup> quarter. No collection was received or expected in 2<sup>nd</sup> quarter.
- Investment Earnings in the 2<sup>nd</sup> quarter of \$16,007 are slightly above last years' earnings for the same time period. Revenue estimates for investment earnings were based on a very cautious projection on the part of the agency due to the continued vulnerable economic conditions.
- There are no significant one-time revenues in the current quarter.

### General Fund Analysis

**Share of Total County Expenses**

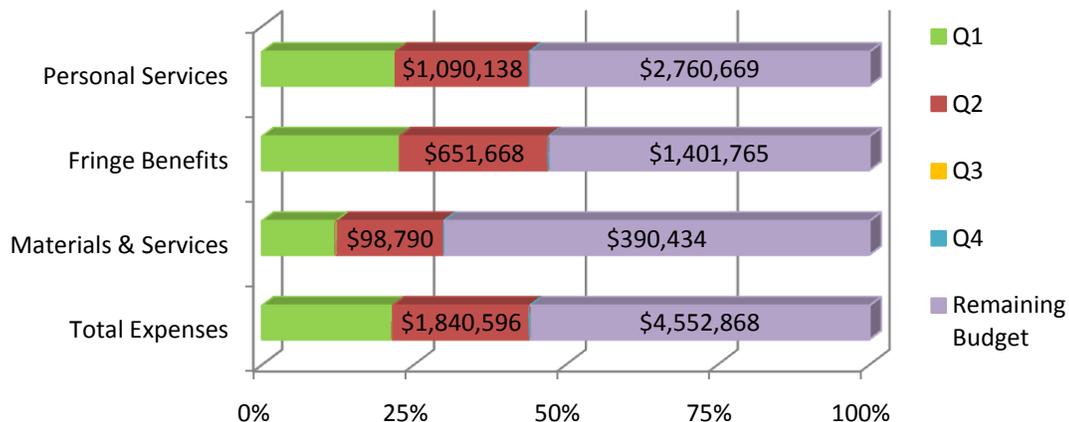


**Agency Budgeted Expenses By Type**



- The General Fund expenditures for the Clerk of Courts are estimated to be **\$8,141,772** for 2011, which is **2.6%** of the total budgeted expenditures for the General Fund.

### General Fund - Expenses



	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	YTD	Total*
Prior Year Actuals	\$1,871,485	\$1,854,887	\$2,069,144	\$2,125,615	\$3,726,372	\$7,921,131
Current Year Actuals	\$1,748,308	\$1,840,596			\$3,588,904	\$8,141,772

\* Current year total represents revised budget.

- Second quarter expenditures of **\$1,840,596** represent **22.6%** of the budgeted amount for the year. YTD expenditures of **\$3,588,904** represent **44.1%** of the budgeted amount for the year.
- Materials and Services expenses are below the 2<sup>nd</sup> quarter benchmark. The Clerk anticipates spending the balance of the Materials and Services budget by year-end with no potential for General Fund savings.
- There are no significant one-time expenses in the current quarter.

## General Fund Analysis

### Personal Services

<u>Quarter</u>	<u>Agency Budget</u>	<u>Actual Expenditures</u>	<u>% of Budget Expended</u>
1st Quarter	\$1,138,031	\$1,080,661	95.0%
2nd Quarter	\$1,138,031	\$1,090,138	95.8%
3rd Quarter	\$1,327,703		
4th Quarter	\$1,327,703		
<b>Total</b>	<b>\$4,931,468</b>	<b>\$2,170,799</b>	<b>44.0%</b>

- There are no significant variances in Personal Service expenditures.

### Budget Corrective Items

#### Approved

- Resolution No. 0040-11 authorized a transfer of General Fund appropriations from the Commissioners Reserves in the amount of \$1,263,329 and Non-General Fund supplemental appropriations in the amount of \$713,255 to various agencies. These appropriations were to be used to provide a 1.5% salary and wage increase to non-bargaining employees.

#### Pending

- There are no requests currently pending that may impact the budget.

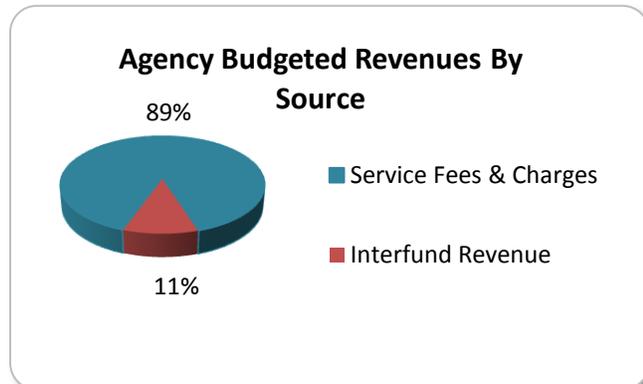
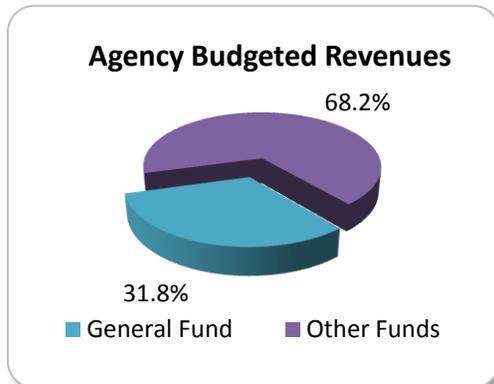
#### Not Recommended

- There have been no requests for budget adjustments not approved to date.

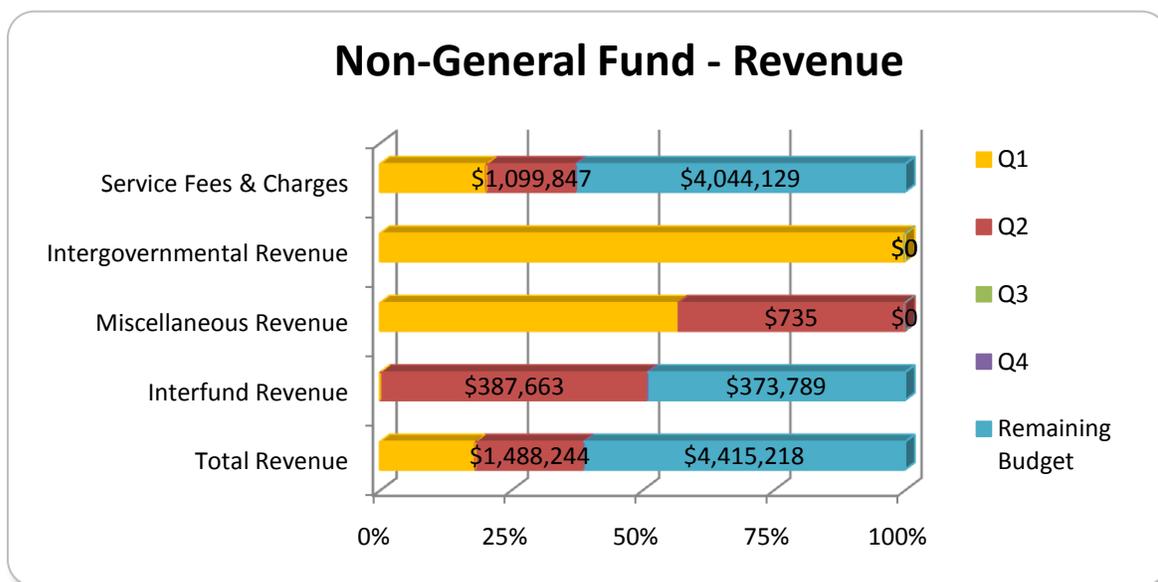
### Additional Budget Analysis and Budget Recommendations

- Based upon the 2<sup>nd</sup> quarter analysis, there are no recommendations for budget savings or organizational performance improvements at this time.

### Non-General Fund Analysis



- The Non-General Fund revenue for the Clerk of Courts is estimated to be **\$4,390,200** for 2011, which is **54.4%** of the total budgeted revenue (**\$8,067,735**) for the Clerk of Courts.
- The main sources of Non-General Fund revenue for the Clerk of Courts are fees in the Certificate of Auto Title Fund which are set by the Ohio Revised Code and are at the maximum level.



	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	YTD	Total*
Prior Year Actuals	\$995,006	\$1,964,010	\$1,830,746	\$1,957,428	\$2,959,016	\$6,747,190
Current Year Actuals	\$1,307,990	\$1,488,244			\$2,796,234	\$7,211,452

\* Current year total represents revised budget.

- Second quarter revenues of **\$1,488,244** represent **20.6%** of the budgeted amount for the year. YTD revenues of **\$2,796,234** represent **38.8%** of the budgeted amount for the year.
- Second quarter revenues in the Auto Title Fund for service fees and charges are under budget. 2010 posted stronger than normal revenues for the 2<sup>nd</sup> quarter and 2011 revenues have returned to anticipated normal levels. The Clerk anticipates by year end that revenues will be on target with budget in the Auto Title Fund.

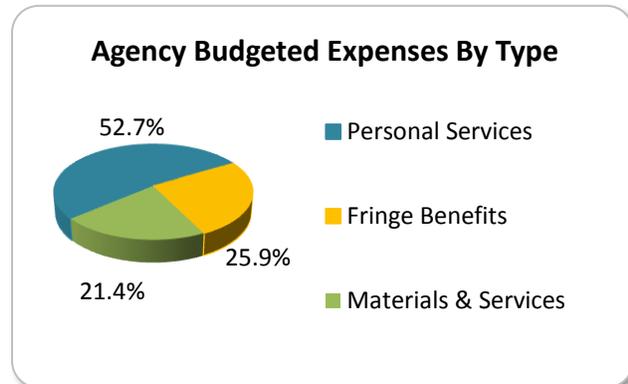
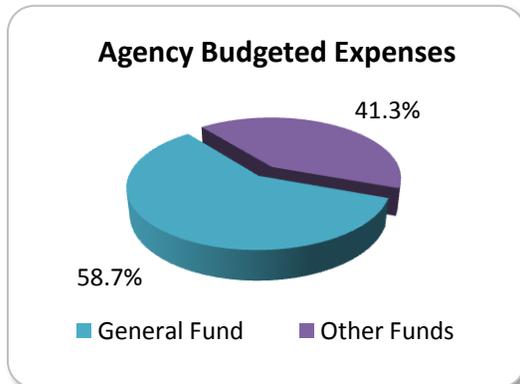


# OMB Quarterly Report

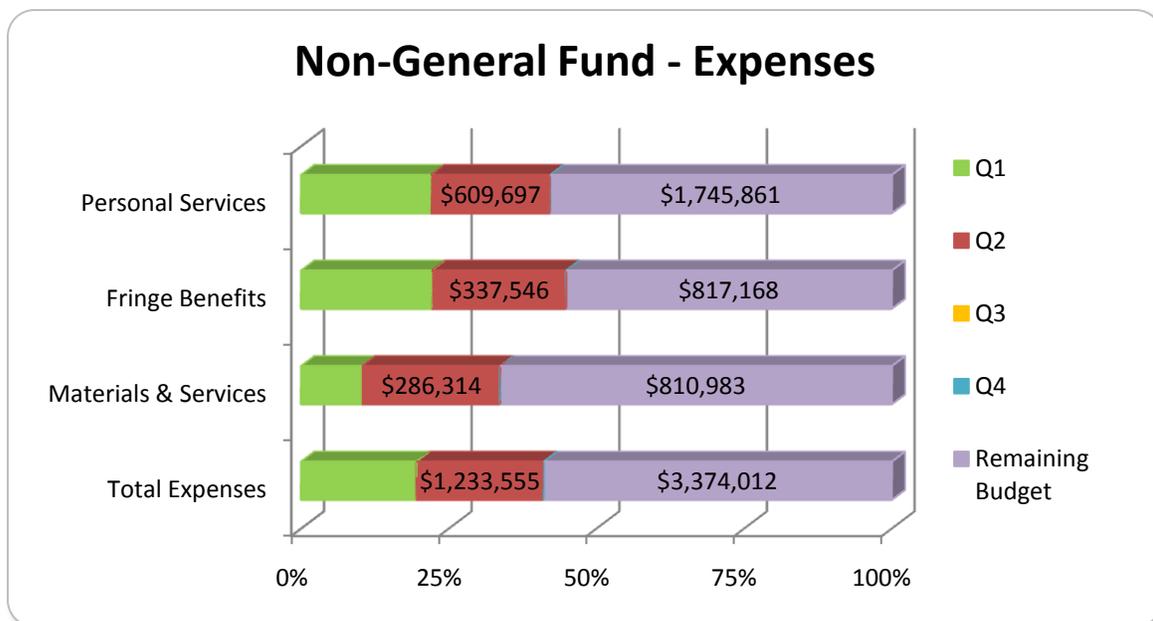
## 2<sup>nd</sup> Quarter 2011 - Clerk of Courts

- Interfund revenues of \$387,663 are E-Filing revenues received for the sole purpose of the county wide E-Filing project. Resolution #245-11, dated April 19, 2011, transferred funds in the amount of \$387,664 to support E-Filing efforts in 2011.

### Non-General Fund Analysis



- The Non-General Fund expenditure budget for the Clerk of Courts is estimated to be **\$5,725,302** for 2011, which is **41.3%** of the total budgeted expenditures (**\$13,867,074**) for the Clerk of Courts.



	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	YTD	Total*
Prior Year Actuals	\$1,042,167	\$1,189,513	\$1,309,604	\$1,533,484	\$2,231,680	\$5,074,768
Current Year Actuals	\$1,117,735	\$1,233,555			\$2,351,290	\$5,725,302

\* Current year total represents revised budget.

- Second quarter expenditures of **\$1,233,555** represent **21.6%** of the budgeted amount for the year. YTD expenditures of **\$2,351,290** represent **41.1%** of the budgeted amount for the year.
- All categories are within 50% for the 2<sup>nd</sup> quarter and there are no significant variances in the current quarter.
- The E-Filing project falls within Materials and Services for expenses. The current budget for E-Filing in 2011 is \$387,664. To date, \$110,862 has been spent on the project. The project is estimated to



# OMB Quarterly Report

## 2<sup>nd</sup> Quarter 2011 - Clerk of Courts

be completed as follows: Common Pleas General Division Civil will go live 9/20/2011, Probate Civil 10/17/2011, Domestic Court 1/18/12, Probate Court Adoption 2/23/2012, Juvenile Division 4/25/12, Court of Appeals 6/6/12, Probate Court Mental 6/6/12, and Common Pleas General Division Criminal 8/22/12.

- There are no significant one-time expenses in the current quarter.

## Non-General Fund Analysis

### Personal Services

<u>Quarter</u>	<u>Agency Budget</u>	<u>Actual Expenditures</u>	<u>% of Budget Expended</u>
1st Quarter	\$696,726	\$663,588	95.2%
2nd Quarter	\$696,726	\$609,697	87.5%
3rd Quarter	\$812,847		
4th Quarter	\$812,847		
<b>Total</b>	<b>\$3,019,146</b>	<b>\$1,273,285</b>	<b>42.2%</b>

- No significant variances occurred in Personal Services expenditures during the 2<sup>nd</sup> quarter.

### Budget Corrective Items

#### Approved

- Resolution No. 0040-11 authorized a transfer of General Fund appropriations from the Commissioners Reserves in the amount of \$1,263,329 and Non-General Fund supplemental appropriations in the amount of \$713,255 to various agencies. These appropriations were to be used to provide a 1.5% salary and wage increase to non-bargaining employees.
- Resolution No. 245-11 authorized non-general fund supplemental appropriations (\$123,546.05) in the E-Filing Project Fund under the responsibility of the Clerk of Courts and a transfer of funds (\$348,897.37) from the various Courts Computerization Funds to the E-Filing Project Fund for the county wide Electronic Filing (E-Filing) system.

#### Pending

- There are no requests currently pending that may impact the budget.

#### Not Recommended

- There have been no requests for budget adjustments not approved to date.

### Additional Budget Analysis and Budget Recommendations

- Based upon this analysis, there are no recommendations for budget savings or organizational performance improvement at this time.